

Democratic Services

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Date: 11 October 2011

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To: The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

Copy to :

Group Leaders:

Cabinet Members:

Chief Executive and other appropriate officers
Press and Public

Dear Member

Parishes Liaison Meeting: Wednesday, 19th October, 2011

You are invited to attend a meeting of the **Parishes Liaison Meeting**, to be held on **Wednesday, 19th October, 2011 at 6.30 pm** in the **Council Chamber - Keynsham Town Hall**.

The agenda is set out overleaf.

Yours sincerely

Ann Swabey
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Ann Swabey who is available by telephoning Bath 01225 394416 or by calling at the Riverside Offices Keynsham (during normal office hours).
2. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Ann Swabey as above.

3. **Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Ann Swabey as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. **Attendance Register:** Members should sign the Register which will be circulated at the meeting.
5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.
6. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Parishes Liaison Meeting - Wednesday, 19th October, 2011

at 6.30 pm in the Council Chamber - Keynsham Town Hall

A G E N D A

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as follows:

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted. Arrangements are in place for the safe evacuation of disabled people. The assembly point is across the car park, outside the Leisure Centre

3. APOLOGIES FOR ABSENCE
4. URGENT BUSINESS AS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared

5. MINUTES OF THE MEETING ON 15TH JUNE 2011 (Pages 5 - 10)

To approve and adopt the minutes of the previous meeting as an accurate record.

6. THE EMERGING STANDARDS REGIME

The Monitoring Officer will attend and answer questions on the proposals for the future Standards regime.

7. THE CULTURAL OLYMPIAD (Pages 11 - 16)

Briefing notes are attached. The Quest Project Manager for the Cultural Olympiad (Kate Orchard) and the Project Officer for Sport and Active Lifestyles (Martin Pellow) will attend to give a brief presentation and answer questions.

8. PROGRESS OF THE EXAMINATION OF THE B&NES CORE STRATEGY (Pages 17 - 18)

A briefing note is attached. The Divisional Director for Planning and Transport (David Trigwell) will attend to answer questions.

9. THE SEARCH FOR AUTHORISED SITES FOR GYPSIES, TRAVELLERS AND TRAVELLING SHOW PEOPLE (Pages 19 - 20)

A briefing note is attached. A senior planning officer (Meghan Rossiter) will attend to answer questions.

10. NEIGHBOURHOOD PLANNING (Pages 21 - 22)

A briefing note is attached. Planning officers (Cleo Newcombe-Jones and Liz Tu) will attend to answer questions.

11. PLANNING ENFORCEMENT (Pages 23 - 24)

A briefing note is attached. A senior planning officer (Mark Reynolds) will attend to answer questions.

12. DATES OF FUTURE MEETINGS

The date of the next meeting will be on Wednesday 22nd February 2012.

The Committee Administrator for this meeting is Ann Swabey who can be contacted on 01225 394416.

Bath and North East Somerset Council

PARISHES LIAISON MEETING

Minutes of the Meeting held

Wednesday, 15th June, 2011, 6.30 pm

Councillors: Peter Edwards (Chair), Rob Appleyard (Bath & North East Somerset Council) (Vice-Chair), Paul Crossley, Simon Allen (Bath & North East Somerset Council), David Dixon (Bath & North East Somerset Council), Cherry Beath (Bath & North East Somerset Council), Nathan Hartley (Bath & North East Somerset Council), Tim Ball (Bath & North East Somerset Council) and Roger Symonds (Bath & North East Somerset Council) Tim Warren , Brian Simmons, Gabriel Batt , Mathew Blankley, Geoff Ward ,David Veale.

Representatives of: Batheaston, Bathampton, Camerton, Chew Stoke, Claverton, Clutton, Combe Hay, Corston, Dunkerton, East Harptree, Englishcombe, Farmborough, Farrington Gurney, Freshford, High Littleton, Keynsham Town Council, Marksbury, Monkton Combe, Newton St Loe, Peasedown St John, Priston, Publow with Pensford, Radstock Town Council, Saltford, Stanton Drew, South Stoke, Timsbury, Ubley, Westfield, Whitchurch.

Also in attendance: John Everitt (Chief Executive), Glen Chipp (Strategic Director for Service Delivery), David Trigwell (Divisional Director for Planning and Transport), Martin Laker (Team Leader for Systems and GIS), Chris Mewse (Getmapping) Susan Bowen (Funding and Programme Manager), John Wilkinson (Economic Enterprise and Business Development Manager).

1 WELCOME AND INTRODUCTIONS

The Chairman, Councillor Peter Edwards welcomed everyone to the meeting.

2 EMERGENCY EVACUATION PROCEDURE

The Clerk drew attention to the emergency evacuation procedure.

3 APOLOGIES FOR ABSENCE

Apologies had been received from representatives of Bathford, Chew Magna and Compton Dando Parish Councils.

Apologies had also been received from Councillors David Bellotti, John Bull, Liz Hardman, Sarah Bevan and Sally Davis.

4 URGENT BUSINESS AS AGREED BY THE CHAIR

A representative from Freshford Parish Council drew the meeting's attention to the number of regulations and the attendant costs involved in the organisation of street

parties and asked whether there was any possibility of them being relaxed by the local authority. The Chief Executive replied that, if the party involved a road closure, the Council had to advertise, which had associated costs. However, the Council could look at implementing a different policy for small groups. It is also possible for parishes to precept for this kind of expense.

5 MINUTES OF THE PREVIOUS MEETING ON WEDNESDAY 16TH FEBRUARY 2011

The minutes of the last meeting were agreed and signed by the Chair as a correct record.

6 CABINET MEMBERS INTRODUCTION

The Chair invited Councillor Paul Crossley to introduce the new Cabinet Members. Councillors Tim Ball, Nathan Hartley, Simon Allen, David Dixon, Roger Symonds and Cherry Beath introduced themselves to the meeting and gave brief explanations of the scope of their portfolios. Councillor Gerry Curran also introduced himself as the Chair of the Development Control Committee.

A representative of Batheaston Parish Council questioned Cllr Hartley about the reduction in funding for Youth Services. Cllr Hartley replied that he would be glad to meet with the Parish Council to discuss this issue. A representative from Camerton Parish Council informed the meeting that their village had a pre-school group which was struggling and in danger of closure. Cllr Hartley said that he was happy to visit the group and discuss the future.

7 UPDATE ON THE CORE STRATEGY

The Divisional Director for Planning and Transport Development (David Trigwell) introduced this item and explained that the Core Strategy and associated documents had been submitted to the Inspector on 3rd May. The Inspector will decide whether the strategy is sound and may call for an Examination in public, which would take place in September.

A representative of Batheaston Parish Council asked whether guidance would be available to parishes regarding the Placemaking Plan(s) to help them engage with the planning officers and to be re-assured that their views are taken into account. The officer replied that the planning office wished to encourage communities to engage and would be happy to help.

A representative of Saltford Parish Council asked whether the consultation would be parish by parish and was told that this was the intention although the process had not been finalised.

8 UPDATE ON THE PARISH CHARTER

The Secretary to the Local Councils Group (Peter Duppa-Miller) introduced this item and explained that they were putting on hold the revision of the Parish Charter as it was driven by the emerging clauses in the Localism Bill which would dramatically alter the relationship between parishes and local authorities. He welcomed the fact that the new Cabinet was eager to engage with the Parish and Town Councils.

A representative from Farrington Gurney Parish Council asked how localism was defined. Mr Duppa-Miller replied that the Bill was not clear on this. The Strategic Director for Service Delivery (Glen Chipp) added that they were trying to distil the proposals in the Bill to work out the implications for the Parish Charter in the future.

9 SMALL GRANTS SCHEME

The Funding and Programmes Manager (Susan Bowen) introduced this item and informed the meeting that Policy and Partnerships had invested in 11 projects since the 1st April 2011 and she gave two examples (Wellow Village Shop and Midsomer Norton and Radstock Dial-a-Ride) of the kind of schemes which were awarded funding. She encouraged parishes to apply for funding and said that team members were happy to help with applications.

10 UPDATE ON THE PARISHES ON-LINE PROJECT

The Team Leader of Systems and GIS (Martin Laker) introduced this item and informed the meeting that there was now a public sector mapping agreement in place which avoided the need for restrictive licences. This would free up the exchange of data across the public sector. He encouraged the parish and town councils to sign up to these agreements and become members. The officer introduced Chris Mewse from Getmapping (Parish Online) who gave a presentation on the latest functions of the project. The 'district on-line' information could now be shared with parishes and created a single structure which was easy to navigate. Of interest to rural parishes would be the inclusion of data from Natural England.

Councillor Appleyard asked who was responsible for updating the data and was told that the B&NES data was fed to parishes, who could also update their own data. A representative from Batheaston asked whether it was accessible in digital format and was informed that the system can translate between formats and was also able to produce 3D modelling which was useful for flood-risk areas.

A representative of Clutton Parish Council asked when the assets such as gullies would be linked in to the highways department. The officer replied that the department was linked live into the same system. A representative of Dunkerton Parish Council asked whether there would be any further training sessions on the system and was informed that the lecturers at Bath University would be happy to hold further training sessions. A representative of Freshford Parish Council asked whether this scheme could be made available to parishioners through the parish website and was informed that the University was working on that aspect as a new project.

Councillor Appleyard asked whether a high level of processing capacity was needed for the application and was informed that it was usable with low band-widths.

The Chair thanked the officers for their presentation.

11 BATH TRANSPORT PACKAGE - THE WAY FORWARD

Councillor Roger Symonds, Cabinet Member for Major Transport Schemes, introduced this item. He explained that the authority did not receive funding for the Bath Transport Package in the first round so an amended scheme was being developed. The government wished to reduce costs, so the Bath Rapid Transit part of the scheme had been dropped. However, it was still hoped to extend the Park and Ride facilities and retain the showcase bus routes. The authority has until the 9th September 2011 to re-apply for Bath Package funding. In the meantime, an experimental scheme to divert HGV lorries from the city centre was under way.

A representative from Combe Hay Parish Council asked whether the extension to the Odd Down Park & Ride would survive the cuts and was assured that it would still be going ahead. A representative from Newton St Loe Parish Council asked why the extension to Newbridge Park and Ride was smaller than originally planned. He was informed that the slow-down in growth means that less capacity was needed. A representative of Corston Parish Council asked whether the Newbridge site could be surfaced as it gets muddy, but was told that there were no plans to do that. Councillor Gabriel Batt asked whether there were still plans for a Park and Ride on the east side of Bath and was told that it was still being reviewed. A representative from Dunkerton Parish Council commented that the bus service which runs from Odd Down to the RUH was very popular and asked whether a similar service could run from Newbridge P & R to the hospital. Councillor Symonds agreed to look into the proposal.

12 SALE OF MOD LAND - UPDATE

The Economic Enterprise and Business Development Manager (John Wilkinson) introduced this item and referred Members to the briefing paper which had been circulated. The meeting agreed to note the paper and the Chair thanked the officer for the information.

13 A AND B ROADS SPEED LIMITS SURVEY STUDY

The meeting agreed to note the information contained in the briefing note.

14 BATH WESTERN RIVERSIDE - PROGRESS REPORT

The meeting agreed to note the information contained in the briefing note.

15 DATE OF FUTURE MEETINGS

The Chairman announced that the next Parishes Liaison meeting would be on Wednesday 19th October 2011. He thanked everyone for their contributions.

The meeting ended at 8.00 pm

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services

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**Bath & North East Somerset Council
Parishes Liaison Meeting
19th October 2011**

Quest for 2012 – My Bath and NE Somerset

All residents in Bath and North East Somerset are invited to celebrate 2012 as the Olympic year. Ann Cullis, Head of Arts Development will be inviting all the parishes to join in and mark this special year in local villages and towns.

We have two key projects **Quest for 2012: My Bath and NE Somerset** and the **Gold Challenge**

We invite the parishes to support their local community in all areas across the district to take part.

Join the Quest

The Quest project is Bath and North East's Somerset's local response to the Cultural Olympiad; the UK's national programme of cultural activities running alongside the 2012 Olympic Games. We want you help to showcase what you value and love about your area and make 2012 a year to remember.

From now until October 2012, the Quest project invites groups and individuals to set local Quest projects or challenges that "make a local difference".

We also invite the parishes help to contribute to the **Quest project website My Bath and NE Somerset** to record what makes our people and places unique. The website will be launched in January 2012.

Some funding is available to groups to take part in the form of £500 micro grants made available through the Arts Development team. To find out how to apply please visit www.bathnes.gov.uk/artsprojectfunding

For further information please see:

Please see the article Join the Quest, page 5 Council Connect, Autumn 2011
www.bathnes.gov.uk/news Autumn 2011 page 5

And the Join the Quest for 2012 flyer.

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Launched in November 2010, the Gold Challenge is a charity challenge in which people take on Olympic and Paralympic sports to raise money for their chosen charity.



It has two main objectives: to inspire people of all ages and physical ability to play sport, and to raise substantial sums of money for charity.

Gold Challenge is part of the official mass participation legacy programme for London 2012 – Places People Play.

The Gold Challenge works with the British Olympic Association, Sport England, **sport**scotland, Sport Wales, ParalympicsGB and the National Governing Bodies of the Olympic and Paralympic sports.

Our aims through the Get Active Strategy for Bath and North East Somerset are:

- To support people to become physically active, particularly focusing on those who are currently inactive; and achieve the recommended levels of physical activity required to benefit their health
- To provide programmes for people who are currently active, but not achieving the current recommended levels, through encouraging them to become members of clubs or through more regular recreational activities with family and friends
- To support people who wish to challenge themselves to achieve more than they thought possible, whether through personal challenge or sporting achievement

We hope that the Gold Challenge will help to do this by:

- inspiring people in Bath and North East Somerset of all ages and abilities to participate more in physical activity and sport;
- increasing membership of clubs and sporting organisations as the demand rises for opportunities in different sports.

**What will you be
inspired to do for
London 2012?**

Four Simple Packages

- **Olympic/Paralympic Sport Challenge** - learn 5 or more sports
- **Gold Challenge Time Trial** - five events against the clock (over 16s only)
- **Family Activity Challenge** - learn one sport, take part in two others
- **2012km Challenge** - record 2012km through any combination of run, swim, walk, sail, canoe, row, horse-ride, cycle



There is more information about the Gold Challenge go to www.goldchallenge.org

For more details about how to get involved in Bath and North East Somerset please contact:

Martin Pellow
Project Officer
Bath and NE Somerset Council
Sport and Active Lifestyles
Lewis House
Manvers Street
Bath
BA1 1JG

☎ 01225 396431

📠 01225 396459

✉ martin_pellow@bathnes.gov.uk

JOIN THE QUEST for 2012

We invite you to join our QUEST to make a journey through Bath and North East Somerset from now to September 2012

- * Do you belong to a community group?
- * Is your village or neighbourhood up for a challenge?

Create your own project; set yourself a quest...

Be part of a living map of our unique people, places & history....

EVERYONE IS WELCOME - ALL AGES CAN TAKE PART

You can apply for a £500 micro grant to fund your QUEST project

Visit www.bathnes.gov.uk/artsprojectfunding for details



Watch this space for our new **QUEST WEBSITE** to share the everyday and extraordinary hidden treasures of our district with others:

- * You can showcase local talent (in sport or arts)
- * Activities to raise money for what you do
- * Share your local history
- * Make a film diary or record local stories
- * Create guided tours of your area
- * Get training to help edit our website and shape the web map for your area
- * We can run workshops in your school or group to get started



We want to share the Olympic vision BUT you don't have to be a sport fanatic to take part

To register your interest or apply for funding please contact
Kate Orchard kate_orchard@bathnes.gov.uk 01225 396 059

QUEST is part of the Cultural Olympiad celebrations for 2012 to inspire residents, especially young people welcoming the world to the UK through projects that make a local difference.

**Bath & North East
Somerset Council**

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**FUTURE
BATH
Plus+**

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Parish Liaison Meeting Wednesday 19th October 2011

Core Strategy Examination

- 1.1 The Council submitted the Core Strategy for Examination on 3rd May. Since that time Inspector Simon Emerson has undertaken the preparatory stage of the Examination and sent to the Council his preliminary comments and questions - see documents referenced ID/1; ID/2; ID/3; ID4 and ID/4A which are available on the Council's website at:
<http://www.bathnes.gov.uk/environmentandplanning/planning/planningpolicy/localdevelopmentscheme/Pages/DraftCoreStrategyExamination.aspx>
- 1.2 The Council has now responded to the issues raised by the Inspector – principally via documents referenced BNES/1 and BNES2 which are also available on the Council's website at the address given above. Please note that the Council can supply hard copies of any of these documents if required – please contact Planning Policy on 01225 477548 or at planning_policy@bathnes.gov.uk
- 1.3 In responding to the issues raised by the Inspector the Council has proposed some changes to the Core Strategy which were approved by Council at its meeting on 15th September 2011. These changes, along with the significant changes agreed earlier in the year arising from comments made on the draft Core Strategy, are currently available for public comment. The schedule of these changes is also available on the Council's website (see address above) and a copy has been sent to all town and parish councils. Comments should be submitted during the consultation period, which ends on 21st October, and must relate to the proposed changes and not the draft Core Strategy. All comments received will be forwarded to the Inspector.
- 1.4 The Inspector has suspended the Examination until the end of October. He will then review the Council's response to his preliminary comments and questions, the changes proposed to the Core Strategy and the issues raised in comments received. The Inspector has now confirmed that a Pre-Hearing Meeting (PHM) will take place on 18th November at 11.00 a.m. at The Guildhall, Bath. This meeting is open to the public and will mainly discuss procedural matters. The Programme Officer will soon write to all consultees to confirm that the PHM will take place and the agenda will also be sent out once it is received from the Inspector.
- 1.5 After the PHM the next steps in the Examination process will become clearer. Currently the Examination hearing sessions are programmed to commence during week beginning 16th January 2012. Following the Pre-Hearing Meeting and consideration of the issues raised the Inspector will, via the Programme Officer, distribute the programme for the Hearings which will outline the issues to be discussed and the organizations and individuals invited to participate.

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Parish Liaison Meeting Wednesday 19th October 2011

Gypsies, Travellers and Travelling Showpeople Site Allocations Development Plan Document (DPD): Issues and Options Consultation and 'Call for Sites'

- 2.1 The Planning Policy Team is currently in the process of preparing a Gypsies, Travellers and Travelling Showpeople Site Allocations Development Plan Document. This will seek to allocate **22 permanent pitches** and **20 transit pitches** for Gypsies and Travellers and **1 yard** for Travelling Showpeople in Bath and North East Somerset. These are the figures that the West of England Gypsy & Traveller Accommodation Assessment (2007) recommends that the Council provides over the period to 2016.
- 2.2 The Issues and Options consultation document asks for sites and related information to be put forward for assessment. No areas or sites for development are recommended at this stage.
- 2.3 The timetable for the production of this document, as set out in the most recent Local Development Scheme, is set out below:

Date	Milestone
July 2009	Project commencement Evidence gathering and scoping. Work did not fully start on the document until March 2010 when a dedicated officer was appointed.
November 2011	Publication of Issues & Options document and Call for Sites Comments can be made on the issues that the document will address and the possible options for responding to them. Land considered suitable for allocation can also be put forward.
June 2012	Consultation on the Options document Further options including preferred site allocations.
November 2012	Consultation on the Pre-Submission document Identify all suitable sites and ask for views on draft Site Allocations document.
March 2013	Submission of the document to the Secretary of State
June 2013	Examination
December 2013	Adoption The final version of the document will be adopted by the Council.

- 2.4 The first consultation will last for a minimum of 8 weeks to maximise response time. Direct meetings with the local Gypsies, Travellers and Travelling Showpeople, and drop-in events aimed at contacting all other relevant stakeholders, including the settled community, Parish and Town Councils will be held, to accord with the Council's Statement of Community Involvement. Early contact is being made with various stakeholders and community representatives to maximise opportunities for community engagement.

Please Note:

- 2.5 The Council's Corporate Policy on the Provision of Sites for Gypsies and Other Campers is currently being reviewed by a group led by the Strategic Director for Children's Services. This does not form part of the Gypsies, Travellers and Travelling Showpeople Site Allocations Development Plan Document, although the planning team are

contributing towards its development. It is anticipated that the Corporate Policy will be adopted in December 2011.

Parish Liaison Meeting Wednesday 19th October 2011

The New B&NES “Neighbourhood Planning Protocol” (NPP)

- 3.1 The Neighbourhood Planning Protocol sets out how the community, stakeholders, businesses and interested parties can be active in planning in their neighbourhood. For example via:

- New powers of Neighbourhood Planning being introduced by the coalition government’s Localism Bill*
- Review of the Statement of Community Involvement (SCI): Involvement in the preparation of local planning policies and site/development briefs and in the determination of planning applications, including pre-application activities

**Note:* Other elements of the Localism Bill such as community right to buy and community right to challenge are being considered by a corporate officer group led by Andy Thomas (Policy and Partnerships).

- 3.2 The programme for the Neighbourhood Planning Protocol is as follows:

Neighbourhood Planning Protocol timetable	
Preparation of draft (including Parish/Town Council/Residents Associations focus group)	July – October 2011
Public consultation	December/January 2011
Parish and Town Council event	December 2011
Adopt	May 2012

So far

- 3.3 The focus group which includes representatives from Batheaston Parish Council, Combe Hay Parish Council, Keynsham Town Council, Midsomer Norton Town Council, Paulton Parish Council, Radstock Town Council, Saltford Parish Council, and Federation of Bath Residents Association has met on two occasions. The group has considered the scope of the Neighbourhood Planning Protocol and in particular the new elements relating to Neighbourhood Planning.
- 3.4 Key messages have included:
- Keen for limited guidance for preparing Neighbourhood Plans with support available (rather than strict guidelines)
 - Keen for a Parish/Community Plan conversion process
 - Need some structure for Neighbourhood Forums coming forward (in Bath)
- 3.5 Following initial steer from the group at the first meeting, the second meeting looked in more detail at the draft approach and criteria for Neighbourhood Forum Designation. Whilst a Neighbourhood Forum will automatically be the Parish/Town Council where they exist, the experience of the Parish and Town Councillors has been used to help develop the processes for designation and operation in the city of Bath.

Next Steps

- 3.6 The results of the focus group will be considered by officers and Council Members in preparing the draft NPP. If approved at Cabinet on 7th December 2011, a public consultation will take place from Dec 2011- Jan 2012. The consultation will include an event for all Parish and Town Councils.

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**Briefing Note to Parishes Liaison Meeting
19th October 2011**

Enforcement Performance

Enforcement Investigations summary

	April 2008- March 2009	April 2009- March 2010	Apr 2010- March 2011	April 2011 – September 2011
Investigations launched	794	769	675	293
Investigations closed	728	817	822	316
Enforcement Notices issued	27	9	15	2
Planning Contravention Notices served	28	25	14	12
Temporary Stop Notices issued	1	1	1	0
Breach of Condition Notices served	1	0	1	0

It is worth noting that of all the investigations launched, a number of them will be unfounded because they are not a breach of planning regulations. For those that are founded, the emphasis will be to seek a negotiated resolution. The number of formal enforcement notices issued, therefore, represents a very small proportion of total cases and Government advice is that such action should only be used where other courses of intervention have not been successful.

The overall numbers of cases which were closed over the last two and a half years exceeds the number of investigations which have been launched. This may be explained by the fact that a number of historical cases have been closed during this period.

**Type of enforcement complaints alleging breaches of planning control
received between April 2011-September 2011**

Type of complaint	Number of complaints received
Advertisement	35
Works to trees	1
Demolition works	2
Listed building works	27
Condition Non-compliance	46
Untidy land	6
Unauthorised use	45
Unauthorised development	130
Waste	1

Enforcement appeals summary

	April 2008- March 2009	April 2009- March 2010	Apr 2010- March 2011	April 2011 – September 2011
Appeals received	10	12	5	1
Appeals dismissed	7	6	3	1
Appeals that were withdrawn	2	6	1	0
Appeals that have been allowed	1	0	1	0

The Council has lost only two enforcement appeals over the last three and a half years. During the same period twenty appeals have been dismissed and nine appeals have been withdrawn.